



REGENERATION & ENVIRONMENT SCRUTINY COMMITTEE – REVIEW OF CCBC CAR PARKS TASK AND FINISH GROUP – 21ST JULY 2016

**SUBJECT: COUNTYWIDE REVIEW OF THE OPERATION AND MANAGEMENT OF
HIGHWAY OWNED COUNCIL CAR PARKS**

**REPORT BY: ACTING DIRECTOR OF CORPORATE SERVICES & SECTION 151
OFFICER**

1. PURPOSE OF REPORT

- 1.1 To consider and agree the terms of reference, methodology for review and proposed work programme for the CCBC Highway Owned off street Car Parks Review Task and Finish Group.

2. SUMMARY

- 2.1 This report outlines the suggested terms of reference for the task and finish group and proposed work programme for meetings of the review group.

3. LINKS TO STRATEGY

- 3.1 The operation of scrutiny is required by the Local Government Act 2000 and subsequent Assembly legislation.

4. THE REPORT

- 4.1 Attached to this report are the following documents for consideration:
- Regeneration & Environment Scrutiny Committee Report 29th March 2016 (appendix 1). Members to consider para 4.13.1 to be the scope of the review.
 - Welsh Government Report – Relationships between car parking charges and town centre footfall (appendix 2).
 - Proposed task and finish group work programme and methodology (appendix 3).
- 4.2 Members are advised that task and finish groups can invite key stakeholders as expert witnesses to attend specific or all meetings. Involving key stakeholders can broaden the range of views and expertise available to a task and finish group and also demonstrate that the review group has engaged with representative groups and individuals.

4.3 The terms of reference to be as follows:

The aim of the task and finish group is to determine if the current strategy and regime for the management and operation of the Council's Highway owned off street car parks is still appropriate and what alternative or additional options should be considered in the future.

5. EQUALITIES IMPLICATIONS

5.1 This report is for information purposes, so the Council's EqIa process does not need to be applied.

6. FINANCIAL IMPLICATIONS

6.1 There are no financial implications in this report.

7. PERSONNEL IMPLICATIONS

7.1 There are no personnel implications in this report.

8. CONSULTATIONS

8.1 There are no consultation responses that have not been contained in this report.

9. RECOMMENDATIONS

9.1 Members are asked to consider the information attached to this report and agree the terms of reference and methodology for the review.

10. REASONS FOR THE RECOMMENDATIONS

10.1 To allow members to consider the proposed terms of reference and work programme.

11. STATUTORY POWER

11.1 Section 21 of the Local Government Act 2000.

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Appendices:

Appendix 1 Regeneration & Environment Scrutiny Committee report – item 8

Appendix 2 Welsh Government Report– Relationships between car parking charges and town centre footfall

Appendix 3 Proposed Work Programme